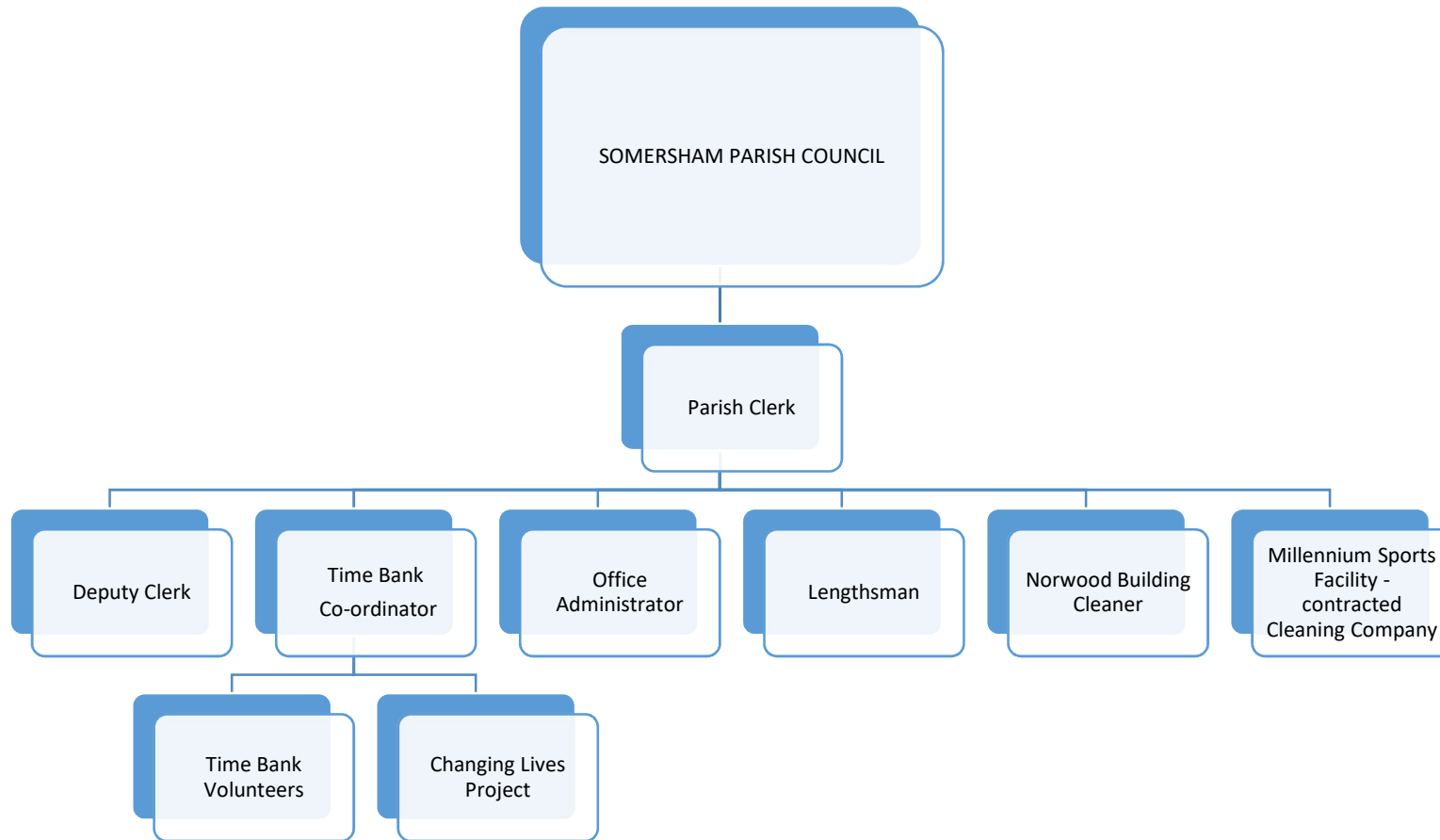


SOMERSHAM PARISH COUNCIL

STAFF STRUCTURE

February 2023



STAFF

Somersham Parish Council employ 6 members of staff.

The Millennium Sports Facility has a cleaning company contract for the pavilion and is managed by the Parish Clerk.

EMPLOYMENT LAW

'Being a Good Employer – A Guide for Town & Parish Councils'

(Pages 28, 29 and 30 in particular)

Management

1. Individual councillors cannot make any decisions on behalf of the council and must report back to a full council meeting for a corporate decision.
2. Individual councillors including the Chairman cannot manage staff. Please see the information detailed in 'Being a Good Employer'.
3. Councils are not permitted to delegate management decisions under LGA 1972 s101 to individual councillors. Delegation can only be made to a committee, sub-committee, an officer of the council or another local authority.
4. The Personnel Committee manages all employment issues and reports back to full council when required under their Terms of Reference.
5. If relevant for a specific role, the Personnel Committee can invite members of another working party to assist with recruitment and discuss.

Ends.